



**Minutes for PNWIC Committee Zoom Meeting: March 6, 2025
(Did not meet February 6, 2025)**

In Attendance:

**WA – Brandon Garrison, Marcia Hallmann, Melanie Rodewald, Maeve Doll, (Athlete),
Kayelee Gerdtz**

**OR – Scott Chauncey, Denise John, Rosie Pridey, Brittney Morlan, Cassidy Mohr,
Wendy Mohr**

1. Minutes –
 - a. Meeting minutes from: 01/02/2025
 - b. No discussion or corrections
 - c. **Vote to approve: Motion passed**

2. Treasurer Report –
 - a. Received Budget to Actuals Report as of 02/04/2025
 - b. Received January and February, 2025 Bank Reconciliation Reports
 - c. Collected one vendor space deposit for \$575 – Wild Wild West
 - d. Voted to approve Treasurer Report: **Motion Passed**

3. SCHEDULE –
 - a. Has been finalized – should be posted on Website
 - b. Jackpots – Melanie will check with Kathie Dalstrom again to see if she will judge jackpot. We will not use state chairs for judging.
 - i. Can pre-register to do Jackpots but registration will close at 9AM day of

4. WELCOME GIFT
 - a. Will repeat the custom lanyard with small schedule in badge holder
 - b. LAST YEAR COSTS: (Price is the same for 2025)
 - i. LANYARD \$308 – 400 each
 - ii. SLEEVE \$100 – 400 each
 - iii. INSERT \$ 85 - 500 (extra to hand out)
 1. TOTAL \$493
 - c. Marcia will go ahead and order lanyards and sleeves before the prices go up.

5. SPONSORSHIPS –
 - a. Denise Johns sent out a list of all Sponsorship Requests that have been sent out as of 1/31/2025. She and Melanie are working on sponsorships.

- b. Received a ¼-page ad order for the brochure from Dr. Cassee Terry, DVM at the Redmond Veterinary Clinic. Denise has received their form and payment.
 - c. Melanie sent sponsorship request to Sister's Rodeo and will follow up with other area rodeos. It takes a \$500 sponsorship to have a flag ridden in at grand opening, but sponsor must provide their own flag.
 - i. If the rodeo sponsors PNWIC and they have a queen that wants to ride their flag, they will have to ride with a helmet... just need to be consistent.
 - ii. If desired queen can also be the one to hand out the sponsored buckle.
6. PATTERN BOOK –
- a. Link to Pattern Book:
 - i. https://statewahset-my.sharepoint.com/personal/pnwic_wahset_org1/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fpnwic%5Fwahset%5Forg1%2FDocuments%2FPNWIC%2FPatterns&ga=1
 - b. The book is started; Scott is working on it as time allows.
7. ATV/Golf Carts Use
- a. There is one vendor that will rent golf carts but they are very expensive. There is no policy with fairgrounds restricting the use of UTV or golf carts so we agreed to allow people to bring their own UTV or golf cart (no 4-wheelers, quads or 3 wheelers). We would ask that they are not driven by athletes, only adults. We will ask people to register their vehicle at the office. Need lights if driving after dark. We will try and if it is abused, we will pull the privilege.
 - b. Denise made a motion to allow outside personal UTV and/or golf carts for use on the fairgrounds. They are to be driven by adult, non-athletes and registered at the office prior to using. Vendors are exempt.
 - i. Second and approved
 - c. We will still have a couple rented golf carts for the office use. Denise will go ahead and reserve two.
8. PHOTOGRAPHER
- a. Sierrabreeze agreed to be PNWIC photographer and asked two things – be able to bring own quad and that we only have one event at a time, which we do.
 - b. Brandon will talk to Lisa and figure out which quad they will use. This is not going to be a problem. Will mark it as vendor.
9. EMT – PNWIC paid \$5025 for an EMT in 2023 (Adventure Medic). Currently fairgrounds is 5-10 minutes from nearest EMT. We have not paid for this since 2023. Scott will check and see what the cost would be to hire and see if available. We will then decide if needed.

10. OPEN DISCUSSION

- a. Brandon will create a stall registration form so people can register online.
 - i. Brandon will also make a form for jackpots that can be used to pre-register. It will include the hold harmless form. Once arriving at PNWIC they will need to check in and pay fee by 9am the day of the jackpot. Denise will send Brandon her forms and he will create and return to her for approval.
- b. We will still do raffle baskets. Each district in OHSET and WAHSET. Confirming.
- c. How get PNWIC patches to Wahset to hand out at state awards?? qualifier patches & first year patches. Will ask Houston to bring up when he comes to state. Brandon needs the same number as last year.
- d. Marcia asked Cassee Terry, DVM, if their clinic was one we could post as emergency Vet for PNWIC and she recommended Bend Equine Medical Center. They have 24 hour emergency equine care. Denise will check and see if they will sponsor. We will put their information in the brochure.
- e. Rosie will do grand opening again this

Next Meeting –

- April 3, 2025, 7:00 PM